Review Questions

# True / False

1. F
2. T
3. F
4. T
5. F

# Multiple Choice

1. D. Excel
2. D. click the Office Button and then click Save As
3. B. application window
4. A. maximize the Ribbon
5. C. path

# Fill in the Blank

1. Folder
2. I-beam
3. File extension
4. File compatibility
5. ScreenTip